

Place the title Tables (or Figures) at the top of the first page, centered.

Tables

↑ Leave two blank lines between the title and the first item.
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Put the list in the front matter after the contents page.

Place table (or figure) numbers flush left.

Table (or figure) titles may be shortened for the list.

↑ Single-space each item, and add a blank line between items.
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Use the same tab stop for each title.

Place page numbers flush right, with leader dots if you wish.

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